

CSCE Board of Directors
Meeting Highlights
Monday, February 27, 2017

1. Meeting called to order by vice chair, Bill Lindemulder.
2. Devotions and Prayer, Sheryl Grasmeyer – Joel 2 and Psalm 103.
3. Minutes of January 23, 2017 meeting APPROVED.
4. REPORTS

A. SPECIAL PRESENTATION – School Redesign – High school principal and vice principal shared elements involved in the process of (secondary) School Redesign. First steps with staff and leadership include developing an understanding of the “why” behind redesign, engaging in a collective visioning process, engaging stakeholders, and identifying targeted areas in which to move forward. CCS staff goals (results) for redesign include engaged students, high levels of achievement, quality teaching and faith formation. Board members expressed their hopes and posed questions relative to the process; pledged prayerful support for the process and requested further information.

B. Principals

1. Secondary, Lloyd Boody

- a. Shared names of short-term staffing assignments in the middle school
- b. *Our School* survey was completed by students in grades 7 – 12; *SpeakOut* sessions are in planning stage.
- c. “Snow Day” for Middle School set for March 16 includes variety of activities to choose from: downhill skiing/snowboarding, cross country skiing, and snow shoeing.
- d. Requested prayers of support as the listening process with students and parents regarding the secondary program begins.

1. Elementary, Mike Thiesen

- a. New family admission interviews continue along with Exec Dir. Mostly entering kindergarten.
- b. Meetings with Chaplain to develop a pilot program with new Bible curriculum (2017-2018).
- c. Lots of student activities including skating, skiing, intramurals, Grade 5 science with Grade 10’s, and grade 6 elections.
- d. Parent/Teacher conferences and revisions to report cards.

B. Chaplain, Layne Kilbreath

1. Extended thanks for community support of CCS family who experienced death of their mother over the holidays.
2. Working with teachers at all levels for feedback and direction related to new Bible curriculum.
3. Working session with all teachers Feb. 10 on Teaching for Transformation and student engagement.
4. Discussed with Board plans for an Ash Wednesday chapel.
5. Marit Cup (March 28) will feature the boy who received Marit’s heart; he will play goalie for the Student team.

C. Executive Director, Ken DeWyn

1. Discussed current review of Society accounting policy and practices being conducted with MNP accountants.
2. Reported that a full campus facility and mechanical systems assessment has been completed with engineers; the product is a report with a 25-year projection on facility and equipment life-span and replacement costs. Report to serve as a foundational element in long-term capital expense planning for the Society.
3. Surveys – summary of recent activities
 - a. Concluded annual parent survey February 17 (160 respondents)
 - b. Exit Survey - responses from several non-returning families. ED will personally conduct “exit

interviews” March 6 – 9.

c. Parents of Secondary Students “expectations” survey will be circulated in March.

4. Discussed recently completed Society staff positions assessment.
5. Submitted revised draft of the Strategic Plan to the board for review.
6. Reviewed initial draft of 2017-2018 budget.

D. Finance Committee, Peter Buwalda

1. Adopted the Audited Financial Statements for FY2016 as prepared by Wetzlaff & Wong.
2. Updated board on status of program fee receipting: CRA had not responded by January 31 deadline to a formal inquiry. Lawyers for schools will now formally pursue this matter in court.
3. A/R report indicates a healthy trend in collections; significant improvement over previous periods.

E. Policy Committee, Bill Lindemulder

1. Discussed a revised *Conflict of Interest* policy for CSCE. Final form to be presented in March.
2. Draft admissions policy also reviewed.

F. Strategic Planning Committee, Fraser deWalle

1. A second draft Strategic Plan was submitted by the Executive Director. Team requested comments regarding content and suggested revisions. Committee will meet to review and discuss submitted changes. Final proposal to be presented for adoption at April meeting.

G. Nominating Committee, Jessica Cheesman

Reviewed an initial list of names received from Society members. Board determined steps to vet all candidates personally. Final ballot to have 6 nominees for 3 available board positions.

H. Executive Committee

1. Correspondence
2. Concerns of Society

I. In-Camera Session— executive director six month review

7. Next Meeting Date

Date: Change of date from March 20 to March 27, 2017 at 7:00 PM in the LINC.

8. Close