



Calgary Christian School

November 25, 2016

Dear Parents/Guardians;

Enclosed are your **Re-enrolment and Society Membership renewal forms** for **2017-2018**. While next school year seems a long way off, it is important for our staff to begin the planning required to ensure another productive and enjoyable year. To best serve everyone's needs, **the deadline for re-enrolment of current students is January 9, 2017.**

Not only will this aid in our preparations for the coming year, but it also helps us better communicate with new families interested in applying for the first time. So, we want to thank you in advance for returning this information to us on time. We will begin accepting applications for new families January 23.

Please read the instructions on the back of this page, and complete the forms in their entirety. Be sure to write in changes where needed. New this year – if you wish to add a student, you may do so using this form. When adding a student, be sure to include a completed new student application form for each new student.

Thank you for helping CCS deliver prompt and accurate service to all families interested in being a part of our school community.

If you have any questions, please do not hesitate to contact Tanya Dube at (403) 242-2896 ext 348.

Sincerely,

Ken DeWyn
Executive Director
Calgary Society for Christian Education
Calgary Christian School

Re-Enrolment Procedure 2017-2018

All documents, deposits and fees must be returned to Calgary Christian School in the enclosed envelope by January 9, 2017. Student placement *cannot* be processed without properly completed forms and paid fees.

1. **Review the RE-ENROLMENT and MEMBERSHIP COMMITMENT forms for accuracy.**
 - a. Please make any necessary changes directly to the form.
 - b. Be sure to check the **returning/not returning** box for each student.
 - c. Include any missing or new information.
 - d. IF ADDING STUDENTS, please include the name and grade of the student on the form. For each added student, complete and include appropriate grade level admissions forms available at www.calgarychristianschool.com/Admissions or from the School Offices.

2. **Please SIGN your name(s) in the appropriate spaces on the form to confirm your Commitment and Society Membership(s).**

RE-ENROLMENT CHECK LIST

- Completed and SIGNED Re-Enrolment and Recommitment Form
- Completed and signed appropriate grade level Student Application Forms for any *new K-12 student(s) being added.*
- \$300.00 non-refundable Deposit **
- \$40.00 for each CSCE Society Membership
- Place ALL forms and payments in the enclosed envelope and return to the Business Office by January 9.

PAYMENTS - inclusive of all charges - can be made using a single cheque (payable to Calgary Christian School) **and mailed with completed forms. Debit or credit card payments can be made in person at the Business Office.**

Thank you for your continued support of CCS!

Please direct any financial questions to the Business Office (403) 242-2896 ext 318.

***This Deposit will be credited to your 2017 - 2018 program fee account balance. As a returning family, you are not required to pay an application fee even if you are registering a new student in Gr. K-12.*

The Christian Program Contribution and other Fees for the 2017-2018 School Year will be confirmed at the Society's Annual Spring Meeting in May 2017. Payment Schedules reflecting the ratified fee structure will be sent to families after the meeting.



Calgary Christian School Re-Enrolment and CSCE Membership Recommitment Form 2017 - 2018

Re-enrolment will **NOT** be processed without this form being signed and returned to the Business Office along with the Membership Fee and Program Fee Deposit.

Family Name:

CSCE Member:

CSCE Member:

Current Church:

If blank, please list current church

Current Student(s) Name:

Grade(s):

Returning

Not Returning

Students to add: *(please remember to complete & return appropriate grade level admissions forms with this document)*

Name(s):

Grade(s):

As (a) professing Christian(s), I/We wish to hold (a) membership in the Calgary Society for Christian Education (CSCE), and I/We affirm that:

- I/We regularly attend and are active in the church listed above;
- I/We will uphold the Partnership Agreement;
- I/We will support CCS through participation in Fundraising and Volunteer opportunities presented to me/us; and,
- I/We will fulfill all financial obligations to CCS, including Education Program Fees.

Please visit CalgaryChristianSchool.com/Admissions to review the documents referenced above prior to signing this agreement.

Name: _____

Name: _____

Signature: _____

Signature: _____