

Position Title – Teacher, CCS Learning Adventures Preschool
February 26, 2015

Position Description – this person will be responsible to create a positive, loving and dynamic learning environment for each individual in the classroom. The teacher will be responsible for managing children and staff who are part of the preschool program.

Key Activities:

- Ensure a caring, loving, dynamic learning environment for all children.
- Organize space, equipment, materials and lessons prior to classroom activities. Teachers will ensure a professional demeanor and maintain an attractive classroom. (Display children’s work, rotate toys once per month, clean preschool toys, maintain a bright, attractive, warm friendly environment)
- Provide activities and crafts that are conducive to learning and playing for that age group.
- **Organize**, prepare, and implement daily activities that incorporate a balance between, quiet and active, free and structured, individual and group play. It will be designed to encourage development of social, emotional, intellectual, physical and spiritual abilities.
- Actively supervise all children’s activities at all times to ensure safe and appropriate play that will encourage mutual respect and consideration for all parties.
- Will be responsible to address any concerns about a child regarding injuries, accidents, behavior or developmental delays, by working with parents, peers and administration.
- To monitor each child’s progress and to ensure attendance and child teacher ratios are met.
- Cooperate and share with other staff in the development and implementation of lessons and equipment. To supervise, evaluate and direct any staff assigned to the class.
- Will collate materials and supplies needed for the classroom environment and will forward to the director. At that time it will be assessed who will purchase the needed materials
- Teachers will maintain a professional demeanor with children, parents, and fellow staff. Any concerns or problems should be raised to the director and staff member affected.
- Attend staff meetings, open houses, workshops and seminars and continually work to upgrade skills and abilities. Maintain on a regular basis first aide, police checks and intervention record checks.
- Follow policies and regulations set out by the school and director regarding: behavioral management, programming and legal regulations concerning children and fellow staff.
- Reporting on center activities, children’s progress, accidents, injuries and suspected incidence of child abuse to the director.
- Work with all members of the preschool to create a cohesive team that respects the dignity and rights of the child, assistant, teacher and director.

Position Qualifications –

- Level 2 Child Development Worker
- first aid certificate
- current police and intervention check
- Demonstrate a sincere love of children and teaching and be willing to help design and implement an exciting and dynamic curriculum for preschool age children.
- Have an independent work ethic and have excellent people skills and to be a committed Christian.

Position Salary – Negotiable

Please send resume to:

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