

NOTICE of MEETING

CSCE FALL SOCIETY MEETING 2021

A meeting of the Calgary Society for Christian Education will be held **Thursday, December 2, 2021**, at **7:00 PM**. This will be a virtual meeting conducted via videoconference (Zoom).

A link to this meeting is provided below:

<https://us02web.zoom.us/j/81414236660?pwd=VWhzMXNmaklTV0dJazNsYi9uQWlQdz09>

The meeting includes a Question and Answer period. Members are encouraged to forward questions to the Board at board@calgarychristianschool.com in advance of the meeting.

MEETING PACKAGE CONTENT

- Notice of Meeting
- Agenda
- Minutes of the CSCE Spring Meeting – June 15, 2021

AGENDA

CSCE FALL MEETING 2021

DECEMBER 2, 2021 at 7:00 PM via Zoom

- I. Welcome & Prayer
Ken Siemens, *Board Chair*
Layne Kilbreath, *Director of Faith Formation*
- II. Society Business
Gwen Uittenbosch, *Board Secretary*
 - A. MOTION: to approve the Minutes of the CSCE Annual General Meeting, June 15, 2021.
 - B. MOTION: to adjourn the business portion of the meeting.
- III. Reports to the Membership
 - A. Treasurer's Report
Steven Kroeker, *Board Treasurer*
 1. Presentation of the Audited Financial Statements of the CSCE for the fiscal year ending August 31, 2021
 2. Financial Update
 - B. Executive Director's Report
Ken DeWyn, *Executive Director*
 1. Campus Project Review
 2. Secondary Campus Improvement Plan
 - a) HS Science Lab
 - b) Gymnasium Space
 3. Faithfulness Campaign – Comprehensive Fundraising for 2021-23
 - C. Chair's Perspective
Ken Siemens, *Board Chair*
 - D. Question and Answer Session
- IV. Adjournment

MINUTES

CSCE Annual General Meeting

Tuesday, June 15, 2021; 7:00 PM – 8:30 PM

Via Zoom

1. Welcome & Prayer **Gord Van Vliet, Board Chair**

2. House Keeping **Ken DeWyn, Executive Director**

- REMINDER: Participants asked to remain “muted” during course of presentation. Will open up for Q&A
- NOTICE: This session is being recorded as we are unable to accommodate all participants.

3. Society Business **Gwen Uittenbosch, Board Secretary**

- A. Motion: To approve the minutes of the Annual General Meeting (AGM) of the Society held on February 9, 2021.
Moved by H. Nutma, Seconded by J. Barthel. CARRIED
- B. Motion: To destroy the election ballots from all previous votes on Society business and elections.
Moved by P. Verhoef, Seconded by J. Bueckert. CARRIED
- C. Election of New Board Members and extension of existing Board Member: Call from the floor for additional nominees, none came forward. Members were given time to mark their electronic ballots for the 4 nominees being affirmed for a term of 3 years (Benga Adebayo, Jaco Venter, Matthew Weening, Michelle Zuk), and to extend S. Kroeker’s term by 1 year. Elected officials were affirmed.
- D. Motion: To approve the increase of credit and loan facilities for the CSCE up to \$2,000,000. Moved by S. Kroeker, Seconded by C. Grant. CARRIED
- E. Motion: To appoint Enns & Co as auditors of the CSCE for the fiscal year ending August 31, 2021. Moved by S. Kroeker, Seconded by H. Nutma. CARRIED
- F. The Chairman read a prepared response to a member question regarding the Board’s stance on Pride month activities at the school. Members may request a copy of the *Christian Worldview Integration and Oversight Policy* referenced in this response by emailing the board at board@calgarychristianschool.com.

G. Motion: To adjourn the business portion of the meeting. Moved by J. Halford, Seconded by G. Uittenbosch. CARRIED

4. Treasurer's Report **Steven Kroecker, Treasurer**

A. Financial Update

The CSCE Treasurer reported a positive financial forecast for the current fiscal year, as well as a strong financial outlook for next school year based on record-setting student enrollment numbers, plus effective budgeting and capital expense planning.

5. Executive Director's Report **Ken DeWyn, Executive Director**

A. Secondary Campus Improvement Plan

The Executive Director shared a revised strategy to the Secondary Campus Improvement Plan to achieve the facility goals of the plan through alternate construction means.

- The approval of a renovation plan to transform an existing classroom on the campus' main floor into a high school science lab, primarily for chemistry and physics. To be completed for the 2021-22 school year.
- Potential development of a physical education complex to house two full basketball courts, training, change rooms, and storage space using a Sprung structure. Requires city approval.
- Subsequent suggestion to renovate the former gymnasium into multiple classrooms and common areas for middle school.
- Strong indication of cost savings using these strategies and an improved timeline for delivery.
- Members are encouraged to watch for more details and construction updates in CCS newsletters and CONNECT magazine.

6. Chairman's Report **Gord Van Vliet, Chair**

➤ Priorities for Society

- The Expansion project/pivot is an appeal to have the opportunity to get something on sale and be able to save money on the expansion. The quote will come in significantly lower than bricks and mortar and it better allows us to manage program fees and move forward with other projects. The Board is quite excited and will share more in the Fall of 2021. We have listened to our donors and parents and are spending wisely. The Board is working hard to provide good service offering and

enrolments is key to our success. Governance Policies are always being referenced to report back to parents on issues.

- The Board Chair recognized and thanked retiring directors for their service
 - Harry Nutma
 - Lindy Coulliard
- The Vice Chair recognized and thanked the retiring Chair for his four years of service
 - Gordon Van Vliet

7. Q & A / Comments

- **Q.** Does the Sprung structure have HVAC
 - A.** Yes, but the current quote is for the structure itself; all additional materials and systems will still need to be provided by CSCE
- **Comment:** Exciting opportunity to have for our school.

8. Closing & Prayer Layne Kilbreath, Director of Faith Form