



CSCCE Annual General Meeting

May 23, 2023





WELCOME

JON HALFORD
Chair



Agenda

Tuesday, May 23, 2023 7:00 PM

Call to Order

Society Business

- Approve Minutes
- Destroy Previous Ballots
- Election of New Directors
- Approve Auditors
- Conclude Business Portion

Treasurer's Report

Executive Director's Report

Chairman's Report

Q&A

Adjournment



Society Business

MICHELLE ZUK
Secretary

MOTION:



**To approve the Minutes of
the CSCE Meeting held
November 22, 2022.**



Society Business

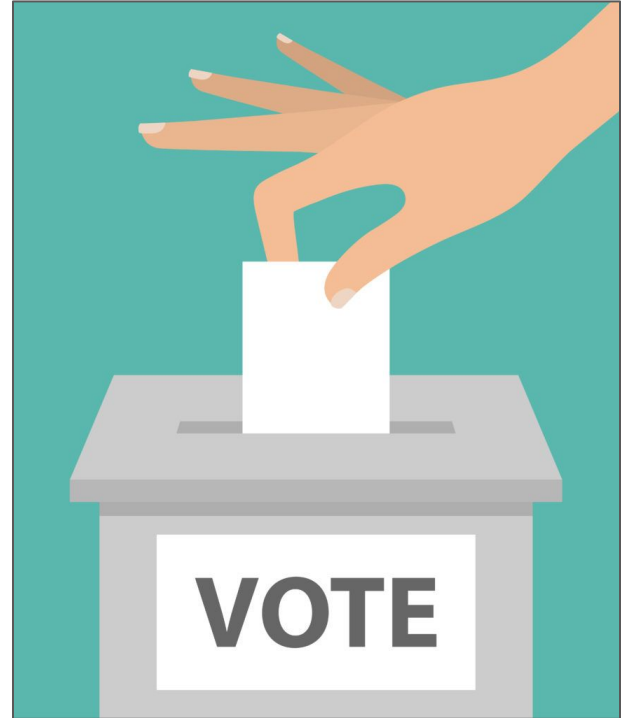
MICHELLE ZUK
Secretary



MOTION:

To destroy all previous
Society election ballots.

ELECTION OF DIRECTORS:



Society Business

SANDY VANDERZIEL
Nominating Committee



ELECTIONS

SANDY VANDERZIEL
Nominating Committee

BALLOT and VOTE INSTRUCTIONS

NOMINEES FOR ONE 3-YEAR TERM

CLARENCE KIM

DANNY ROSS

TO EXTEND TERM TO MAY 2024

JON HALFORD



ELECTIONS

SANDY VANDERZIEL
Nominating Committee

VOTE

BALLOT COLLECTION

Ballots will be collected and counted with the results presented later in the program.



Society Business

MICHELLE ZUK
Secretary

MOTION:

To appoint Enns & Company
(aka Momentum Business Designs)
as auditors for the fiscal year
ending August 31, 2023.



Society Business

MICHELLE ZUK
Secretary

MOTION:

**To conclude the business
portion of our meeting.**

Treasurer's Report

LYNETTE EDWARDS
Treasurer



Program Fees Comparison



Description	2022 - 23 Prog Fees	2023 - 24 Prog Fees	
		3%	new Fees
Preschool 2days	\$ 2,830	* 85	\$ 2,915
Preschool 3 days	\$ 3,445	* 103	\$ 3,550
Preschool 5 days	\$ 5,310	* 159	\$ 5,470
Kindergarten	\$ 1,925	58	\$ 1,980
Div 1	\$ 2,750	83	\$ 2,830
Div 2	\$ 3,150	95	\$ 3,245
Grade 7	\$ 3,775	113	\$ 3,890
Grade 8	\$ 3,775	113	\$ 3,890
Grade 9	\$ 4,075	122	\$ 4,195
Grade 10	\$ 4,075	122	\$ 4,195
Grade 11	\$ 4,075	122	\$ 4,195
Grade 12	\$ 4,375		\$ 4,300

* Alberta Government to Pay for the increase per student

2023 – 24 Budget Summary



The Figures \$'000	2022 - 23 YE Forecast	2023 - 24 Budget	Diff
Enrollment K - Grade 12*	930	920	-1%
Total Revenue	4,093	4,167	2%
Total Expense	3,883	4,108	-6%
Excess Revenue Over Expenses	210	59	-72%
Projects	617	400	-35%
Mortgage Principal Repayment	50	50	0%
Deficit from Operation	-457	-391	14%
Fundraising**	250	250	0%
Rental & other Income	164	150	-8%
Cash Increase (Decrease) During period	-44	9	120%
Cash & Cash Equivalents at the Begining of the Period	3,024	2,980	-1%
Cash & Cash Equivalents End of the period	2,980	2,989	0%

*Excludes Pre-School 2022-23 and 2023-24 (46 students)

** Exclude Capital Campaign Fundraising goals

2023 – 24 Budget Revenues

The Figures \$'000	2022 - 23	2023 - 24 Budget	Diff	Comments
	YE Forecast			
Enrollment K - Grade 12*	930	920	-1%	
Program & other Fees	3,525	3,612	2%	Based on conservative Riddership Estimate
Grants	528	530	0%	
Bussing Fees	240	220	-8%	
Program Fee Assitance	-160	-160	0%	
Family Discount	-40	-36	-11%	

* Excludes Pre-School 2022-23 and 2023-24 (46 students)

2023 – 24 Budget Expenses

The Figures \$'000	2022 - 23	2023 - 24 Budget	Diff	Comments
	YE Forecast			
Salaries & Wages	1,493	1,536	-3%	COLA Adjustment
Program Expense	687	784	-14%	Additional resources for effective faith formation
Sub-Contracts	444	457	-3%	Contract up for competitive retender
Transportation- Buses	280	282	-1%	Bus contract for discussion later 2023
Insurance & Subscriptions	200	206	-3%	Inflation adjustments
Operating Expenses	182	188	-3%	Inflation adjustments
Supplies	143	147	-3%	Inflation adjustments
Repairs & Maintenance	110	125	-13%	adjustment to increase cost of garbage removal
Administration & Office Supplies	102	124	-21%	inclusive of capital campaign cost
Advertising	48	49	-1%	
Training Expenses	38	38	0%	
Equipment	35	45	-31%	
Mortgage interest & Bank Charges	43	43	0%	
Professional Fees	33	38	-17%	
Bad Debt Expense	26	26	0%	
Telephone & Telecommunication	20	20	-3%	
Total Expense	3,883	4,108	-6%	

2023 – 24 Budget Projects



Project Description	2022 - 23 YE Forecast	2023 - 24 Budget	Comments
Building Envelope	50	350	ES 300 Gym Roof Replacement and Siding \$350k.
Furniture Evergreen	31	30	\$30,000 - 2 classrooms per year - Evergreen list starting 2021-22
ES/HS/MS LED Lighting Upgrade	21	20	Upgrade Lighting Fixtures in ES & HS Buildings
Build new Gyms	230		
Architectural Services	25		
ES Upper & Pre-School Play Grounds	180		
ES Boiler Replacement	45		
Technology Evergreen	26		
HS Main Floor washroom renos	10		
Grand Project Total	617	400	

Financial Update

- Mortgage Principal (Debt) outstanding as at August 31, 2023 is \$566k @ 5.4%
- Fundraising estimate for the 2023-24 budget excludes capital projects / gym campaign
- Any additional borrowing above \$1 million requires Society members' approval

Large Project Funding

- \$7 – \$8 MM Mortgage Principal (Debt) Capacity
- To include \$566k current mortgage
- Request bank to increase Mortgage

To fund major project requires combined resources

1. Fundraising \$\$ (Original goal was \$3 million (?))
2. Internally Generated Funds currently \$3 million
3. Add \$7 MM in loan

$$7 + 3 + 3 = 13 \text{ MM}$$



**Executive
Director's
Report**

Ken deWyn
Executive Director

Building Projects

Faithfulness Campaign



Campus Development



HS Science Lab

Rm 116



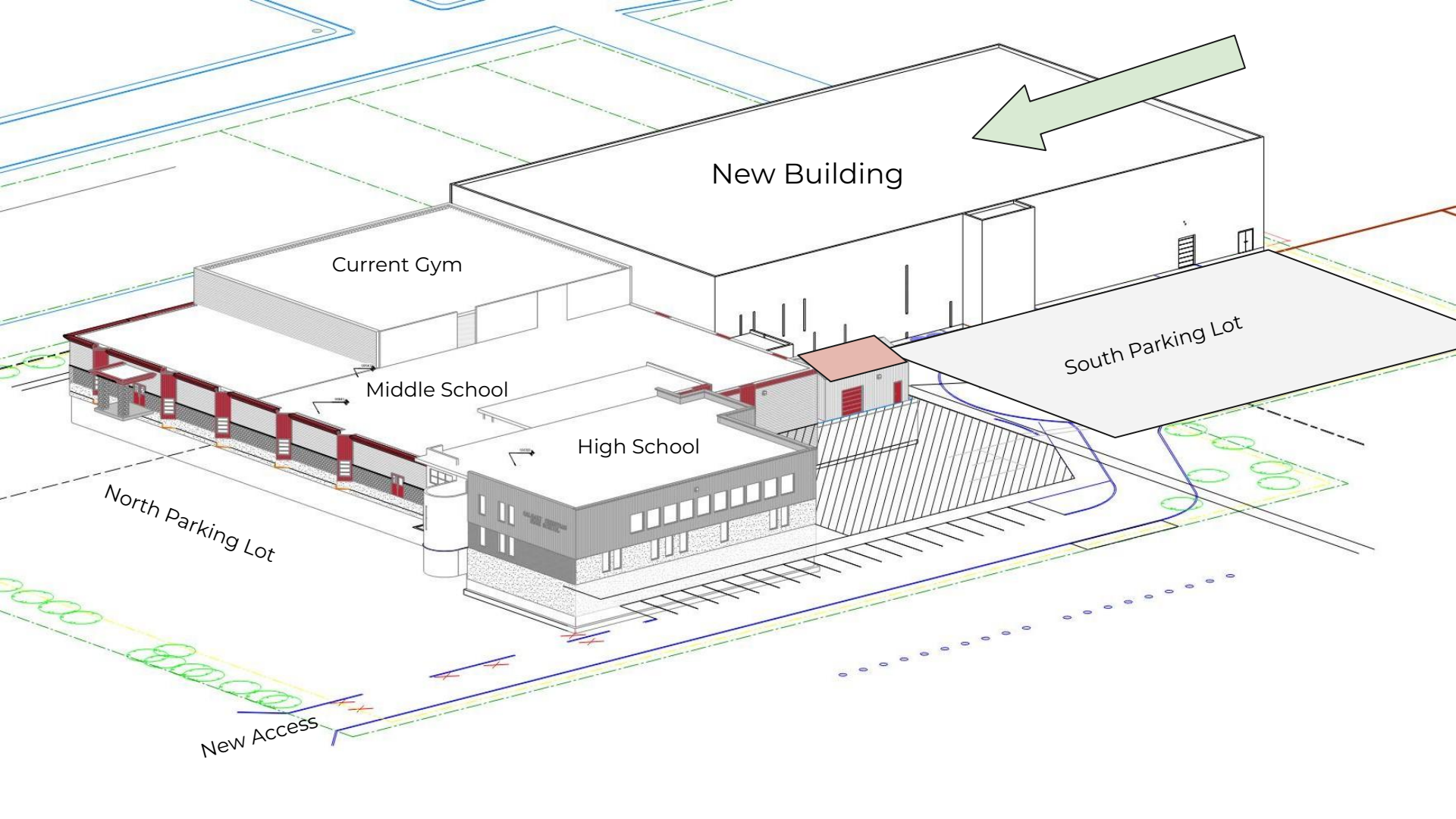
ES & Pre-K Playgrounds





Secondary Double Gym





New Building

Current Gym

Middle School

High School

South Parking Lot

North Parking Lot

New Access



Calgary
Christian
School



Calgary
Christian
School

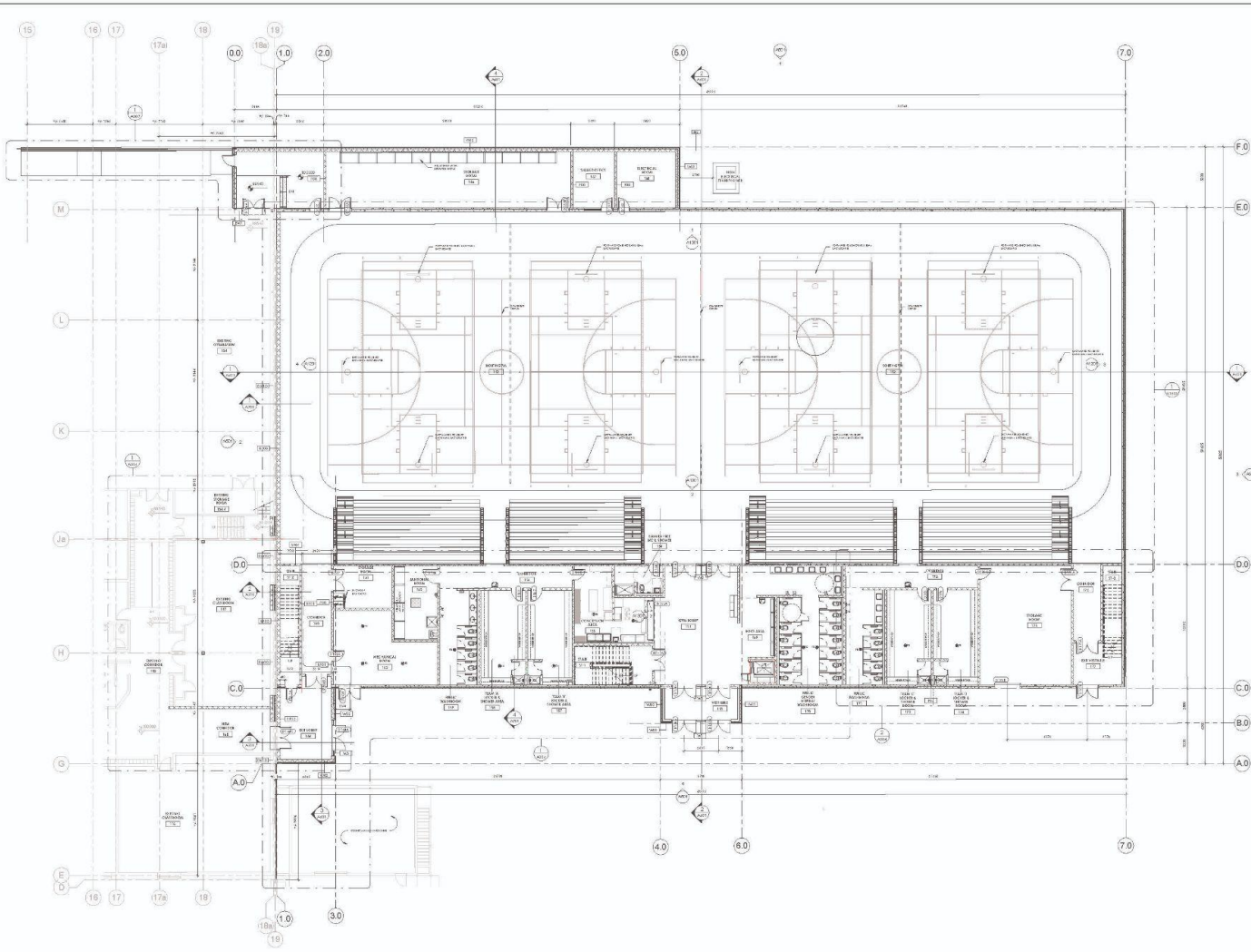
Entrance to Gyms

Concessions

LOBBY

**Washrooms &
Boot Racks**





Client/Arch

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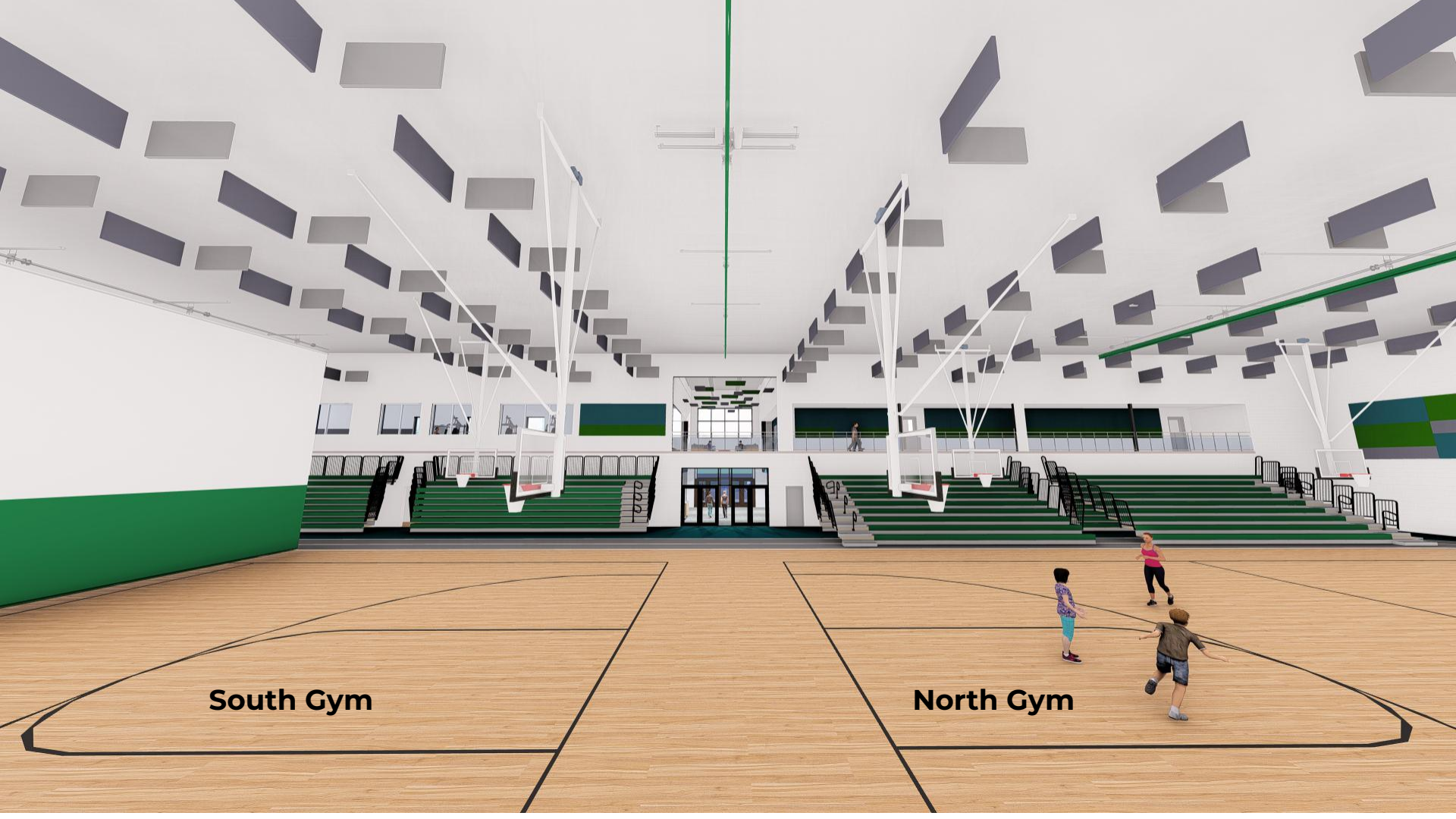
REVISIONS	
DATE	DESCRIPTION
07/17/2022	Issued by C.P. Sahuri
11/24/2022	Issued by M.E. Sahuri
03/24/2023	Issued by M.E. Sahuri



Project Name
CALGARY CHRISTIAN SCHOOL - NEW GYM ADDITION

Drawing Title
ENLARGED MAIN FLOOR PLAN

Drawing Scale: 1/8" = 1'-0" Project Number: 20220364



South Gym

North Gym

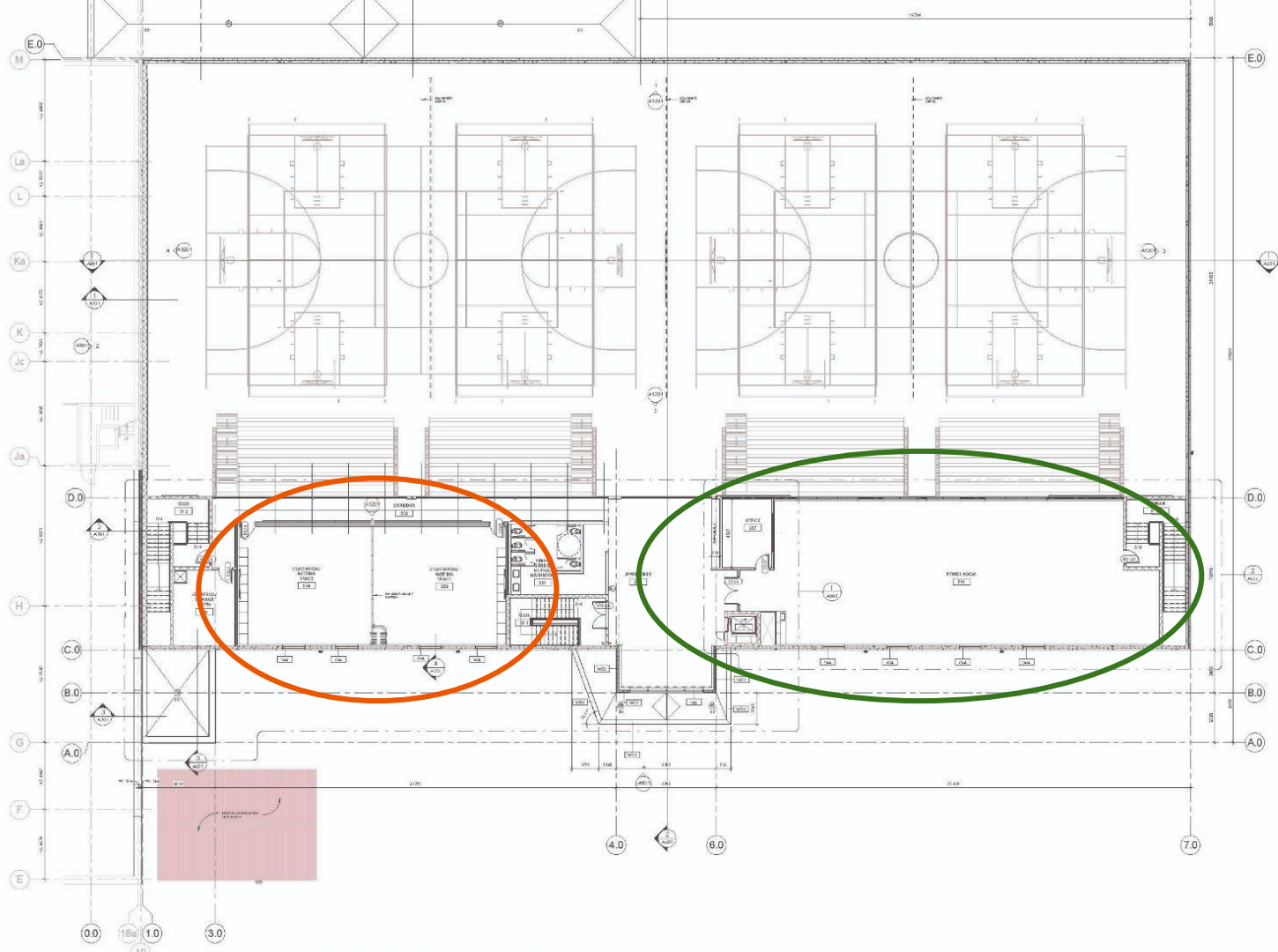


North Gym





South Gym



- The client is the project sponsor.
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DATE	ISSUE / REV
07.11.2012	Issue for CD
08.07.2012	Issue for CD
11.04.2012	Issue for CD
03.03.2012	Issue for CD

Scale:

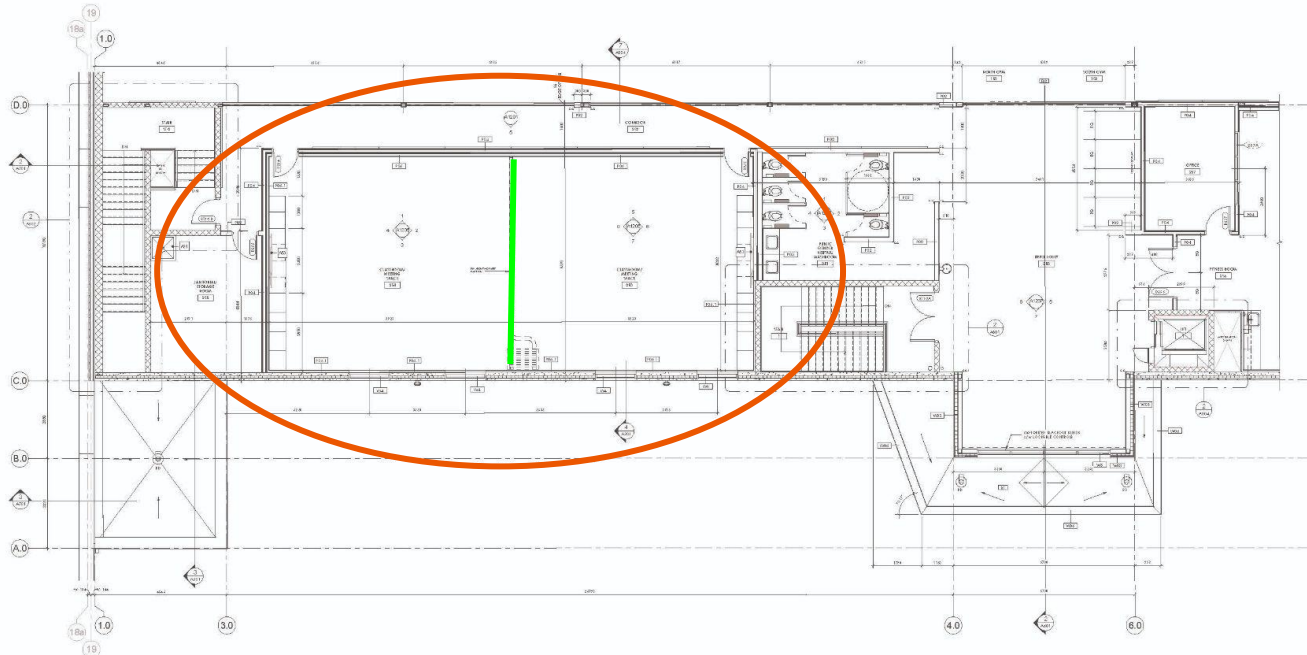


Project Title:
CALGARY CHRISTIAN
SCHOOL - NEW
ADDITION

Drawing Title:

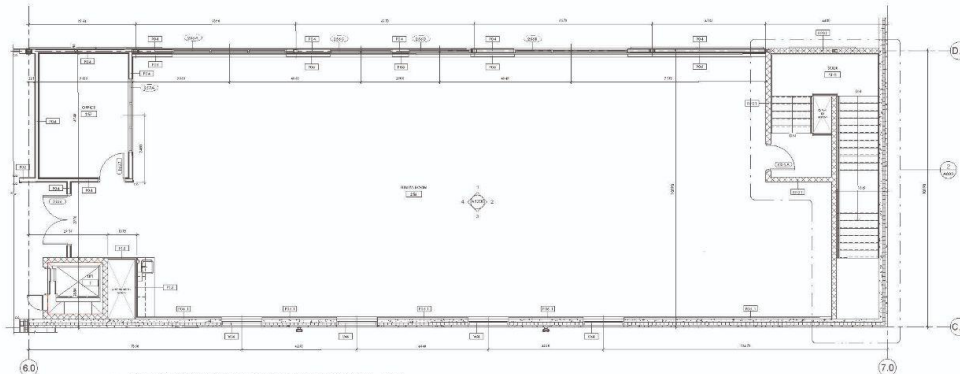


Client: Sahuri

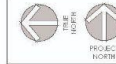


1 PARTIAL NW SECOND FLOOR ENLARGED PLAN - CD
11.05

KEYNOTE LEGEND	
No.	REMARKS
1	SEE SPECIFICATIONS FOR MATERIALS AND FINISHES. THIS DRAWING IS FOR INFORMATION ONLY. SEE SPECIFICATIONS FOR MATERIALS AND FINISHES.



- Refer to the project file for all drawings and specifications for materials and finishes.
- This drawing is for information only and is not intended for construction. It is not to be used for construction purposes.
- No liability is accepted for any errors or omissions.
- All dimensions are to be verified on site.



REVISIONS	
DATE	REVISION
11.14.2023	Initial R/S Submission
11.14.2023	Revised R/S Submission

Scale: 1/8" = 1'-0"



Project Title:
CALGARY CHRISTIAN SCHOOL - NEW GYM ADDITION

Drawing Title:
PARTIAL ENLARGED SECOND FLOOR PLANS

Flex Suite



**Divides into
2 Flex Rooms**

Weight / Conditioning Room



some assembly required

Facility Price Tag

\$14MM + AV + contingency

Identifying cost savings options





The Faithfulness Campaign

- **Continue**
- **Increase & Extend**





Chair's Report

JON HALFORD
Chair

CSCE Director Election Results

New Director
Approval of Term Extension

Faith Formation Program Update

Long Term Funding Plan

Strategic Plan Priorities

Faith Formation Program Update

2022: Overview of Elementary and Secondary Faith Formation Programs

2023: **Secondary Faith Formation Program** Grade 7 -12

Vision

Learning Goals

Knowledge Outcomes

Further development of Faith Formation **curriculum, tools, and development opportunities** to help students know and follow Jesus in their daily lives

CSCE Long Term Funding Plan

Goals

Affordable tuition for families
Support future CSCE needs

Principles

Fund operational expenses from annual tuition fees
Establish endowment fund to finance capital needs

2023/24 Budget

Modest increase to offset inflationary cost pressure
Board regularly reviews costs to ensure stewardship & affordability for families

CSCCE Long Term Funding Plan

Faithfulness Campaign:

New Secondary School Gymnasium
Family Fee Assistance
New Pre-school & Elementary Playgrounds

Plan Development:

Align with Strategic Plan development for next 5 years

Update at Fall 2023 Society meeting

2023-2028 Strategic Plan

Priorities:

Identity – *Enhance & strengthen CCS learning experience*

Faith Formation Programs

Early Childhood Development

Facility – *Address current & future needs*

Complete NEW Secondary School Gyms

Repurpose existing Secondary School Gymnasium

Master Design Plan for Elementary & Pre-School Learning Environments

Resource – *Financial Sustainability*

Annual financial assistance

Capital Improvements

Legacy Giving

2023-2028 Strategic Plan

Next Steps:

- **Consultation**
- **Develop Goals for each Priority**
- **Align Long Term Funding Plan**
- **Update at Fall 2023 Society Meeting**

Question & Answer

- ❖ Be respectful
- ❖ We are here to listen
Please do not interrupt others when they are speaking
- ❖ Clearly state your name & child's grade
- ❖ If your concern or question has already been raised,
please allow others the opportunity to speak



Question & Answer





Closing Prayer

Thank you for being a part of our CCS Community!

board@calgarychristianschool.com





Thank You



Expansion Strategy

Renovate “old” Gym
MS Learning Spaces

