



## **Learning Adventures Preschool**

### **Part-time Early Childhood Educator Level 1 (Formerly Child Development Assistant)**

This is a part-time hourly position. This person will be in charge of assisting the teacher in maintaining classroom atmosphere and policies from 8:15am-12:15pm on preschool days. The chosen candidate will help to create an open, dynamic communication with all families, caregivers, children and other colleagues in the program. This Educator will maintain a safe and loving program for all children in the classroom.

#### **Other Duties Include:**

- Assisting in set up of crafts and snacks and cleanup
- Maintaining Licensing and quality standards such as:
  - Completing the attendance form for all children, as they signed in and out (as soon as children enter and leave the program)
  - Being aware of how many children are in the program at all times
  - Assisting in toy washes on a rotation system.
  - Confirming that all medical information and medicine is accurate; medication is in the original containers and not expired

**POSITION QUALIFICATIONS** – This person should have a minimum of a Level 1 Early Childhood Educator (formerly Child Development Assistant) Certification. They should demonstrate an independent work ethic, good people skills. Have a valid Police/Vulnerable Sector Check and First Aid Certificate.

**Apply to:** [sohman@calgarychristianschool.com](mailto:sohman@calgarychristianschool.com)